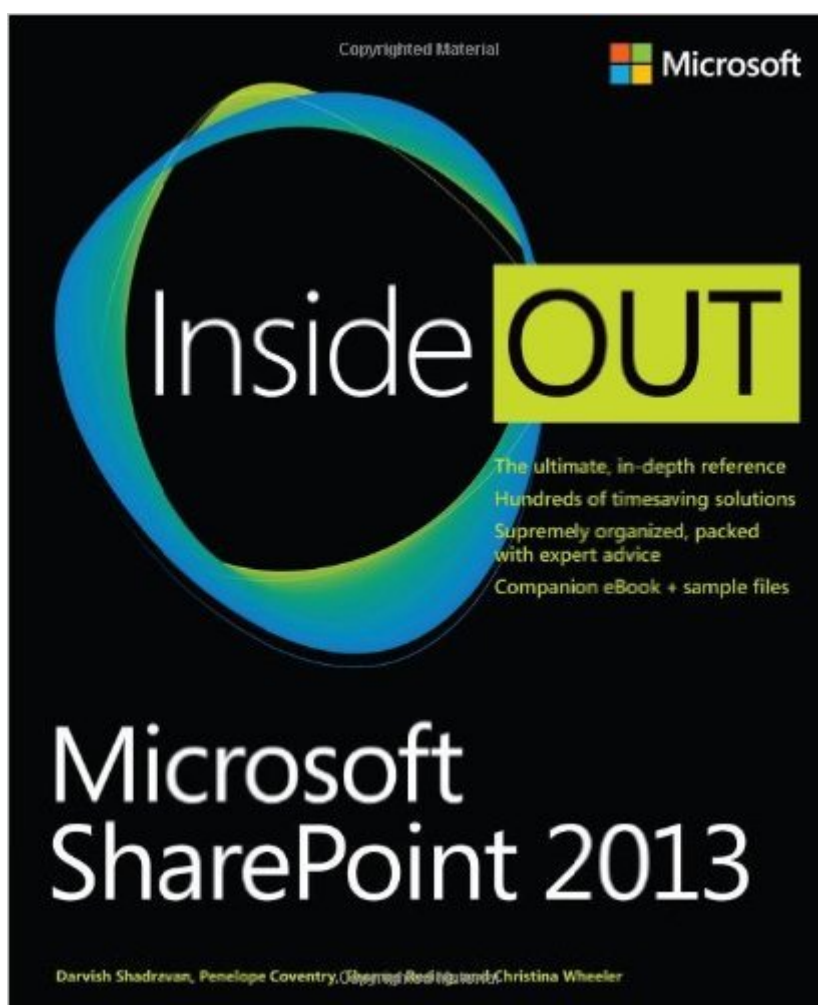


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# Microsoft SharePoint 2013 Inside Out



## Synopsis

Conquer SharePoint 2013â from the inside out! Youâ™re beyond the basics, so dive right into SharePoint 2013â and really put your business collaboration platform to work! This supremely organized reference packs hundreds of timesaving solutions, troubleshooting techniques, and workarounds. Itâ™s all muscle and no fluff. Discover how the experts facilitate information sharing across the enterpriseâ and challenge yourself to new levels of mastery. Efficiently manage documents throughout the enterprise Build team sites and collaborate with Microsoft OneNote and SkyDrive Design workflows with SharePoint Designer and Microsoft Visio Produce e-forms using Microsoft InfoPath and Access Manage community sites using business social features Connect SharePoint to external data and business systems Create business intelligence dashboards and key performance indicators Customize and control Sharepoint enterprise search

## Book Information

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Average Customer Review: 4.2 out of 5 starsÂ Â See all reviewsÂ (19 customer reviews)

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## Customer Reviews

The introduction starts with mentioning seven areas that the book will cover (page XIX), including three of my main interests: document and web content management, enterprise search and workflows that I will review here."Document collaboration has always been at the heart of what SharePoint provides" (page 12): Chapter 11, Managing Documents is 36 pages long and the term Enterprise Content Management (ECM) is not mentioned at all. Quick Parts is mentioned once but that is in Chapter 22, and with no information at all about all the issues you run into using Quick

Parts for promotion/demotion of document properties. (Yes, I promise you that you will get a lot of issues in a serious application using Quick Parts.) There is no discussion of SharePoint document ID system and its limitations. (To be fair, neither has any other book that I have read.) In summary, the book has little information about how to set up SharePoint as a formal first class document management system; this is unfortunate since there are many surprises and issues to consider when using SharePoint as an Enterprise Content Management system. The search part of the book, Chapters 18 and 19 are well written but it is not an introduction how to use search from an users point of view. For that you have to read "SharePoint 2013 for Dummies". It is mentioned that SharePoint 2013 supports search on PDF documents; only one other SharePoint 2013 book I have read gives that little vital piece of information. Neither in this book nor in any other book I have read is mentioned why the search results don't show the title of Word documents (you will have to search on Internet about how to fix this issue).

This is the SharePoint book for the end-user that wants to become a power-user. It covers a ton of topics and it covers them in-depth. The book is not intended for SharePoint developers for SharePoint administrators, although most SharePoint developers and administrators are also power users. So the book will come in handy when you're simply using share point as an end-user. I have listed the table of contents below to give you an idea of what is covered in the book.

1. Introducing SharePoint 2013
2. Administration for business users
3. Working with list and library apps
4. Working with collaboration sites
5. Using Office applications with SharePoint
6. Sharing information with SharePoint social networking
7. Using and creating workflows
8. Planning site content
9. Creating and formatting content pages
10. Adding, editing, connecting, and maintaining web parts
11. Managing documents
12. Designing web content management sites
13. Implementing compliance, records management, and eDiscovery
14. Planning for business intelligence and key performance indicators
15. Implementing better business intelligence with Excel Services and SQL Server 2012
16. Building powerful dashboards with PerformancePoint Services
17. Working with Visio Services
18. Discovering information with SharePoint 2013 Search
19. Creating a customized SharePoint 2013 search experience
20. Creating, managing, and designing sites
21. Creating enterprise forms
22. Working with external content
23. Introduction to custom development

One big plus with this book is that it comes with an e-book download that is free when you purchase the printed book.

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